NORTON ON DERWENT TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

To be held on Monday 16th November 2026 at 6.30pm
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

The Press and Public are welcome to attend.

AGENDA

1. **Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

2. **Apologies**

To receive apologies for absence.

3. **Public Session**

Questions or comments from citizens of Norton on Derwent Parish are welcome.

4. **Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

5. **North Yorkshire Member Reports – For information**

To receive reports from The North Yorkshire Council Ward member.

6. **Minutes –For resolution**

To agree that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 19th October 2026, are an accurate record. See Link

For information

Minutes of the Staffing & Policy Committee Meeting held on Monday 2nd November 2026
See Link

7. **Mayors Announcements – For information**

To inform members of their engagements as the Councils representative, and update on ongoing projects affecting the council. To Follow

8. **Report of the Town Clerk – For information – To follow**

To inform members of the clerks activities.

9. Financial Report and Accounts – for resolution and information

- **a.** To authorise payment of accounts for October 2026. See Link
- **b.** To receive the financial summary to 31st October 2026. See Link
- **c.** To receive bank reconciliations to 31st October 2026. See Link

10. Planning Matters – For resolution

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. To follow

11. Budget 2027-2028 – For discussion & resolution

To consider the proposed budget. See Link See Link See Link

12. MNAP –For resolution

To consider funding for distribution of newsletters in the future as Norton is no longer having them delivered by MNAP.

13. Museum Grant – For resolution

a) To consider an application after the grants have been agreed.

b) To consider further funding towards project as per information provided. See Link

c) To consider the siting of the signage on the cemetery grounds.

d) To consider any ongoing maintenance, responsibilities and liabilities of the signage on the Council's property.

14. Pub Watch – For resolution

To consider giving the £300 to support Pub Watch for insurance and drug wipes.

Section 17 of the Crime and Disorder Act 1998 places a legal duty on specified public authorities to exercise their various functions with due regard to the need to do all they reasonably can to prevent crime, disorder, substance misuse, re-offending, and serious violence in their area.

15. General Privacy Notice

Members reviewed the policy and recommend to council that this is adopted. See Link

16. Privacy Notice – For staff, councillors and role holders.

Members reviewed the policy and recommend to council that this is adopted. See Link

17. Biodiversity Policy

Members reviewed the policy and recommend to council that this is adopted. See Link

18. Proposed Cycle Track Order – Footpath 33380027 – For resolution

To raise any objections and respond by 26th November 2026. See Link See Link See Link

19. Correspondence – For information & discussion

To receive and discuss any actions required from correspondence. See Link

20. Christmas Lights Switch On & Seniors Meal Volunteers – For information

a) Volunteers for the Christmas Lights Switch on (Sunday 29th Nov)

b) Volunteers for the seniors meal (Feb 2027)

21. Excluded item – Clerks Salary - For resolution

To resolve to exclude members of the press and public under the Public Bodies Admissions to Meetings Act 1960 due to the nature of the business to be transacted at agenda item 17a & 17b

a) Clerks salary as recommended by the Staffing & Policy Committee Meeting.

b) To consider increase to bring salary in line with clerks in the surrounding areas as per the Staffing & Policy committee meeting.

Public to be invited back into Chamber after discussion.

22. Representatives – For information

To receive reports from official representatives of Norton Town Council on outside bodies.

23. Members questions

24. Date of the next Norton on Derwent Town Council Meeting

To agree that the next Norton on Derwent Town Council meeting be held on Monday 14th December 2026, at the Council Chamber, 84b Commercial Street, Norton.

Mrs Claire Harrison, Town Clerk.